

TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION

650 College Blvd., Laura Moore Cunningham Science Center
Hanigan Board Room (#115A), Ontario, OR 97914

Tuesday, February 20, 2024

MINUTES

Board members in attendance (quorum present): Ken Hart, Chair, Stephen Crow, Vice Chair, Torie Ramirez, Dirk DeBoer, Roger Findley, Betty Carter, and Dr. Lindsay Norman

Others present: Dr. Dana Young, Vice President Travis McFetridge, Vice President Darin Bell, Vice President Sandy Porter, Cathy Yasuda, Dr. Ben Merrill, Jessica Smith, Tyler Thomas, Hope Spaugh, Joseph Kurth, Shirley Haidle, Dr. Jessica Breidinger, Suzanne Bolyard, Arwyn Larson, Max Maeda, Marcus Nichols, and Tom Vialpando.

Regular Session Meeting

I. Call to order and Acknowledgement of Guests

The meeting was called to order at 6:00 p.m. Chair Hart led the group in the reading of the mission and vision statements and in the flag salute.

II. Work Session

a. ACCT/AACC Legislative Summit Update

Dr. Dana Young & Dr. Lindsay Norman provided the Board with an update on their trip to Washington, DC to attend the ACCT/AACC Legislative Summit. A copy of the PowerPoint presentation has been included in the board packet.

III. Agenda Review/Changes

There were no changes to the agenda.

Motion: Stephen Crow moved to approve the agenda as presented and the motion was seconded by Betty Carter. The motion carried unanimously.

IV. Public Comment

There were no comments from the public.

V. Special Presentations

a. Chamber Educator of the Year Introduction

TVCC Instructor Joseph Kurth was introduced and recognized as this year's Chamber of Commerce Educator of the Year. Kurth shared how he finds joy in the classroom when all the pieces that foster education success come together. He extended his recognition to those staff and faculty who have created this environment for him. He thanked President Young for nominating him for Chamber Educator of the Year.

b. New Employee Introductions

Dr. Ben Merrill, Dean of CTE, introduced new TVCC employees Jessica Smith, Future Ready Oregon Cooperative Work Experience Coordinator, and Thomas Vialpando, SBDC Director.

c. Natural Resources

During the meeting, Instructor Marcus Nichols provided a general overview of the degrees and certificates available within the Natural Resources program. Joining him was Max

Maeda, Wildland Fire Program Lead, who provided insights into his own educational journey and professional background. Maeda also highlighted the Intro to Wildland Fire NATR 101 courses, emphasizing the unique opportunity for high school students to earn both high school and college credits along with an industry certification. In addition, Maeda discussed the hands-on learning approach offered through field days.

Tyler Thomas, a Natural Resources Instructor and TVCC Alumnus, shared his personal educational and professional experiences, as well as the curriculum taught within the program. He shared the numerous opportunities for students to engage in fieldwork and lab exercises.

Lastly, Marcus Nicholls gave an update on his sabbatical work, detailing the courses he's currently undertaking at Auburn University's School of Forestry and Wildlife Sciences.

VI. College Business

a. Approve 2024-25 Budget Committee Members

The following community members were recommended to serve on the Public Budget Committee. The individuals are as follows: Jan Dinsmore, Mike Blackaby, Darlene McConnell, Mike McLaughlin, Jed Myers, Prudi Sherman, and Fran Halcom.

Motion: Stephen Crow moved to approve the recommendation of committee members and the motion was seconded by Torie Ramirez. The motion carried unanimously.

b. Suspension of Program - Computer Science AAOT

As information only, Vice President Sandy Porter shared how the suspension of the Computer Science AAOT program was previously approved by the Board which completed the step for suspension. Additionally, due to the degree type we did not need to notify the State.

c. 2024-25 Academic Calendar

Vice President Travis McFetridge presented the academic calendar noting that although some of the dates may not be in chronological order, they will be at final publication.

Additionally, the Saturday deadline for submitting Foundation scholarship applications is correct for the purpose of having a consistent date. Vice President McFetridge also reported the 2024-25 calendar has been approved by the governance councils.

Motion: Torie Ramirez moved to approve the 2024-25 Academic Calendar and the motion was seconded by Betty Carter. The motion carried unanimously.

d. Board Policy (2nd reading)

i. Parking (New)

As a result of the last board meeting, the parking policy was revised to reflect the recommended change. However, because there were more questions about the reference to the administrative procedures in the policy, it was recommended holding on any action until further clarification is obtained.

Motion: Torie Ramirez moved to postpone any action until the sentence is amended and the motion was seconded by Stephen Crow. The motion carried unanimously.

e. Board Policies (1st reading)

The three new board policies presented were brought to the Board as a first reading. According to President Young these policies are strongly recommended by the Oregon

Community College Association (OCCA) to have in place and have been reviewed previously by the Executive Council. The policies are:

- i. BP 1100 Treasure Valley Community College (entity) (NEW)
This policy specifies that the name of Treasure Valley Community College is the property of the college.
- ii. BP 1200 Treasure Valley Community College's Mission (NEW)
This policy includes the College's mission statement and our civility statement. The Board made two recommendations to the policy. The changes were adding the word may. The revision is "**may**" *revise the mission of TVCC...* and changing the word "that" to "which" in the civility statement.

Dr. Young informed the Board that rather than noting the NWCCU standard numbering under References in the policy, she would recommend omitting the number and/or letter. The Reference would still indicate 'NWCCU Standard' wording and noting the policy ties to a specific accreditation standard.

- iii. BP 3100 Organizational Structure (w/Language from CF College Administration)
It was noted that the organizational charts are presented to the Board annually as information only.

There was one word change from 'fix' to 'outline' in the first sentence of the policy.

VII. **Consent Agenda - Action Item(s)**

- a. Board Minutes – January 16, 2024 (Regular Meeting)
- b. Financial Report

Motion: Stephen Crow moved to approve the consent agenda and the motion was seconded by Betty Carter. The motion carried unanimously.

VIII. **College Reports and Statements**

- a. Statements from ASG/Student Programs
ASG President McKell Harper provided a summary of her written report on the activities and events for student programs and student government.
- b. Statements from Foundation
Executive Director/CDO Cathy Yasuda reported on our Congressional Direct Spending funding request through the offices of Senator Merkley and Senator Wyden. The purpose of request is to help support the startup of our new certified surgical tech program.

Additionally, the college is working on a USDA distance ed and telemedicine grant application where we can ask for funding up to \$1m. This grant would be used to enhance zoom capabilities and technology in every classroom of the new nursing and allied health profession center and address specific needs at our Harney County Burns Center.

In other news:

- The College received notification by the US Department of Education that we have been designated as an eligible institution under Title III and/or Title V. This is great news because it will allow us to apply for grants within the Title III and V programs. Executive Director Yasuda thanked everyone who helped gather the data for the application.
- February 21 – Chukar Spirit Night – the Foundation will award three scholarships during half time of the men's game.

- February 29 – Western Treasure Valley Economic Breakfast – the Foundation will be sponsoring a table at the breakfast.
- March 20 - Scholarship Review Night at 5:30 p.m. at the CTE Center.
- April 24 - Donor Reception at 7:00 p.m. at the Four Rivers Cultural Center.
- May 31 – Pop’s Concert at 7:30 p.m. in the Meyer McLean Theater.
- June 14 - Garden Tour (Weiser)

c. Statements from Faculty

TVEA President Arwyn Larson introduced faculty members Dr. Jessica Breidinger (Social Science), and Suzanne Bolyard (Early Childhood Education and Elementary Education) who were present during the board meeting. In Arwyn’s report she spoke about how social science is working with the Snake River Correctional Institute (SRCI) to develop a career recovery program for adults in custody. Instructor Tanya Crawford is also working with SRCI on first aid and CPR classes for the building and construction trades program. Also, nursing is working to offer a standalone practical nursing program that they hope to launch when the new building opens.

Lastly, STEM Day is scheduled for April 8 from 9:00 am to 1:00 p.m. in the science center. Career and Technical Education will also be included this year.

d. OCCA Board Rep. Report

Earlier today, the Board received the OCCA Executive Director job announcement as information only. In his report, Stephen Crow updated the board members on the 430 messages sent during the Call of Action Day and One Click Campaign. He reminded the Board how to use the One Click Campaign and they were reminded of the February 29 OCCA Lunch and Learn webinar that will focus on the basics of budget law.

e. President’s Reports

i. Academic Affairs

Vice President Sandy Porter announced the hire of a business instructor and certified surgical tech coordinator, and the continued process to hire a new math instructor. She also addressed board questions concerning the first faculty listening session and an update on the Exercise Science program.

ii. Student Services

Vice President Travis McFetridge provided the Board with a copy of the Winter 2023-24 Quarter to Quarter Enrollment Comparison Report which showed enrollment is holding strong. An advising and registration (A&R) day was held last week and as a result shows we are on a good trend for spring quarter. Also, during the A&R session, an engaging mini career fair was held in the CTE building for students. In other news:

- The Board was invited to the Chukar Spirit Night;
- Occupancy numbers in the residence halls continue to do well and numbers remain consistent.
- Regarding petitions to graduate, board member Roger Findley raised a question about whether students who meet the credit requirements for graduation but do not complete the petition form still receive recognition. Vice President McFetridge agreed to investigate and provide clarification on this matter.

iii. Administrative Services

Vice President Darin Bell reported on the meetings of the Planning and Budget Committee and their work to priority rank the strategic initiatives with attached budget requests. The third meeting for the Planning and Budget Committee is coming up this Thursday.

Capital Project Update: the majority of the fundraising has come to a close. Additionally, the construction drawings are approximately 75% complete which means we are close to sending out the request for proposal (RFP) noting there are some new state rules that will be followed when going out to bid.

iv. College Relations and IT

The IT report was included in the President's written report.

v. President's Comments

Dr. Dana Young highlighted some of the state legislative issues:

- HB 4160 - community colleges are hoping this bill is funded in the amount of \$50m which will assist student access and success programs.
- The Omnibus bill championed by Senator Dembrow has an amendment that would allow community colleges to start BA programs while using current CCSF funding. However, community colleges are asking that this timeframe be amended to begin in 2025-26 and not 2024-25 to allow for preparation time. They are concerned that the larger community colleges will get the BA degrees going sooner. Smaller colleges do not have the bandwidth to start these programs quickly.
- TVCC had the opportunity to meet via Zoom with Senator Findley during the OCCA Legislative Day and present on our Renewable Energy Program and on the distribution of the Oregon Opportunity Grant.

Strategic Plan – according to Dr. Young during the process to develop a plan beyond 2025, we realized we only need to do an intermediate procurement proposal rather than a formal request for proposal. This would require three competitive quotes. The Board will be kept informed of the process as it moves forward.

f. Statements from Board Members

- i. Lindsay Norman stated there are opportunities for congressional internships through Congressman Bentz's office. She also reported she and board member Findley are working together on an idea to create bags of Chukar manure as well as an idea for a seed library.
- ii. Roger Findley stated he appreciated the presentations tonight.
- iii. Betty Carter stated she appreciated the reports tonight and commented on how everyone is doing an excellent job.
- iv. Torie Ramirez stated she appreciated the reports and she enjoys reading them.
- v. Dirk DeBoer stated tonight was a great meeting and asked everyone to keep up the good work.
- vi. Stephen Crow thanked everyone for the great reports and presentations.

IX. **Adjournment and Next Meeting**

The meeting adjourned at 9:08 p.m. The next meeting of the TVCC Board of Education was set for March 19, 2024.



Mr. Ken Hart, Board Chairman


Dr. Dana M. Young, President