TREASURE VALLEY COMMUNITY COLLEGE

Registration Form

Student Services

TVCC Student ID _____ Date of Birth _____

Last Name _____ First Name _____ M.I. _____

Permanent Physical Address _____ City _____ State _____ Zip _____

Mailing Address (if different than above) _____ City _____ State _____ Zip _____

Telephone _____ Email Address _____

ADDING/DROPPING CLASSES & WITHDRAWALS:

A student wishing to add, drop or withdraw from any class must do so according to the academic calendar published at www.treasurevalleycc.edu/academics.

ALL adds, drops and withdrawals must be officially recorded by submitting a Registration Form or dropping via MyTVCC portal or emailing dropcourse@tvcc.cc.

QUARTER: ☐ SUMMER ☐ FALL ☐ WINTER ☐ SPRING Program Code: _____ (see back)

CLASSES ADDED:

Course #	Section	Course Title	Credits	Time	Days	Instructor

CLASSES DROPPED:

Course #	Section	Course Title	Credits	Time	Days	Instructor

People who have questions about or requests for special needs and accommodations should contact the Accessibility and Student Success Manager at Treasure Valley Community College, 650 College Blvd., Ontario, OR 97914. Telephone (541) 881-5812.

ATTENDANCE, ADDING/DROPPING CLASSES & WITHDRAWALS: Students are expected to attend class each time the class meets. The instructor may permit excused absences. In all cases, students are required and responsible for content and assignments missed during the absence as determined by the instructor. A student wishing to add, drop or withdraw from any class must do so according to the academic calendar published at www.treasurevalleycc.edu/academics. ALL adds, drops and withdrawals must be officially recorded by submitting a Registration Form or dropping via MyTVCC portal or emailing dropcourse@tvcc.cc. Students who are waitlisted will be notified via their TVCC student email when they have been moved to an open spot. It is the student's responsibility to monitor their schedule and drop the added course(s) if they no longer want the class. Students are responsible for the grades assigned by the instructor if attendance ceases without completing an official drop or withdrawal.

PAYMENTS & REFUNDS: Payment dates for each academic quarter are available on the Academic Calendar published at www.treasurevalleycc.edu /academics. Financial Aid is available for those who qualify. Refunds for dropped classes may be offered according to the academic calendar published at www.treasurevalleycc.edu /academics. Students are responsible for all institutional charges if attendance ceases without completing an official drop or withdrawal.

By signing this registration form, I agree to pay all tuition and fees applicable to the courses registered for above. Charges are subject to change at any time before the start of an academic quarter. The current charges can be found in the most recent printed class schedules and on the college website. Whether or not any court action is involved, all expenses, fees, attorney fees and actual collection costs incurred by TVCC in an attempt to collect funds due shall become part of the unpaid principle balance and payable upon demand. When expenses, fees and collection costs become part of the unpaid principal balance, I understand my debt to TVCC may double. In the event legal action is instituted for the collection of this debt, the prevailing party shall be entitled to recover, at trial and on appeal, reasonable attorney fees and costs.

Student Signature _____ Date _____ Advisor Signature _____ Date _____

Student Consumer Information: Treasure Valley Community College complies with the Student-Right-to-Know Act, Campus Security/Clery Act of 1990 and Equity in Athletics Disclosure Act. For information or complete reports concerning graduation, completion and transfer-out rates, the annual campus security report, athletic program participation rates and financial support data, and the college's policy concerning drug and alcohol abuse prevention, please visit http://www.tvcc.cc/about/student_right_to_know/index.cfm

TVCC releases student "directory information" which includes enrollment status, major, enrollment dates, degrees or certificates earned/honors posted, athletic participation, weight & height of members of athletic teams and for military purposes only-name, age and address. If you do not want directory information released, please contact Student Services Center (541) 881-5815, for necessary form and additional information.

Students are required to provide official notification to the TVCC registration staff for ALL class adds, drops and withdrawals by completing a registration form. For additional information, refer to the "Academic Information" section of the TVCC catalog. The catalog can be viewed online at https://catalog.tvcc.cc/current/index.cfm

TUITION AND FEE REFUNDS:

*Refunds of tuition charges and refundable fees resulting from a class drop or withdrawal will be issued at the rate of 100% through the second Thursday of the term/quarter (Fall, Winter, Spring), 0% thereafter." For the Summer quarter, a 100% refund is available during the first four days of the term/quarter.

STUDENT HOUSING REFUNDS:

Upon proper and complete withdrawal from student housing and official termination of the contract, the percentages of the total room & board charges refunded are:

*Before the first day of class & occupancy - 100% Refund — Lose Full Deposit & Assessed $500 Cancellation Fee
*After the first day of class & occupancy - 50% Refund — Lose Full Deposit & Assessed $500 Cancellation Fee
*After the 10th day of class & occupancy - NO REFUND — Lose Full Deposit & Assessed $500 Cancellation Fee

RETURN OF FEDERAL FUNDS/REPAYMENT POLICY FOR FINANCIAL AID RECIPIENTS:

Federal law governs the return of federal (Title IV) funds disbursed to a student who completely withdraws from the institution or stops attending all classes during a term without formally withdrawing (please refer to the college withdrawal policy). If the student withdraws within the first 60% of the enrollment period, funds are "earned" in proportion to the length of time he or she remains enrolled. Students withdrawing after the first 60% of the term are considered to have earned 100% of the funds disbursed. For students who withdraw within the first 60% of the term, federal funds are returned in the following order:

*Stafford Loans (unsubsidized then subsidized)
*PLUS Loan
*Pell Grant
*Supplemental Educational Opportunity Grant (SEOG)
* Oregon Opportunity Grant (if LEAP funds are included)

PROFESSIONAL TECHNICAL DEGREE PROGRAMS:

Occupational preparation and training. May lead to an Associate of Applied Science (AAS) degree.

2012	AG BUSINESS (AAS)
2014	AG MACHINE TECHNOLOGY (AAS)
2016	ADDICTION STUDIES (AAS)
2045	AVIATION HELICOPTER (AAS)
2048	AVIATION FIXED WING (AAS)
2050	BUSINESS MANAGEMENT (AAS)
2051	BUSINESS MANAGEMENT ACCOUNTING (AAS)
2066	CYBER SECURITY & NETWORK ADMIN (AAS)
2070	CROP SCIENCE (AAS)
2092	WILDLAND FIRE MANAGEMENT (AAS)
2120	CRIMINAL JUSTICE (AAS)
2125	MEDICAL ASSISTANT (AAS)
2151	EARLY CHILDHOOD EDUCATION (AAS)
2165	NURSING (AAS)
2170	RANCH MANAGEMENT (AAS)
2181	NATURAL RESOURCES (AAS)
2184	HORSE TRAINING (AAS)
2186	EQUINE BUSINESS (AAS)
2196	BUSINESS OFFICE ADMINISTRATION (AAS)
2197	OFFICE ADMINISTRATION – MEDICAL (AAS)
2211	WELDING INDUSTRIAL TECHNOLOGY (AAS)
2224	INDUSTRIAL MANUFACTURING CONTROLS (AAS)
2240	FACILITIES MAINTENANCE SPECIALIST (AAS)
2245	ADVANCED ENERGY SYSTEMS (AAS)
2260	SURGICALTECHNOLOGIST (AAS)

PROFESSIONAL TECHNICAL CERTIFICATE PROGRAMS (1 YR):

Occupational preparation & training. May lead to a certificate.

3040	BUSINESS MANAGEMENT APPLIED ACCOUNTING SPECIALIST
3065	CRIMINAL JUSTICE – CORRECTIONS
3121	EMERGENCY MEDICAL TECHNICIAN
3125	MEDICAL ASSISTANT
3130	WELDING TECHNOLOGY
3151	EARLY CHILDHOOD EDUCATION
3181	NATURAL RESOURCES ENVIRONMENTAL SCIENCE TECH
3190	BILLING & CODING SPECIALIST
3195	OFFICE SPECIALIST
3200	AG BUSINESS TECHNICIAN– CROP SCIENCE
3440	WILDLAND FIRE

TRANSFER PROGRAMS:

Preparation for transfer to a 4-yeqr institution. May lead to an Associate of Arts (AA) or Associate of Science (AS) degree

1002	EXERCISE SCIENCE (AS)
1005	PLANT SCIENCE (AS)
1006	CYBERSECURITY (AS)
1007	ENVIRONMENTAL SCIENCE (AS)
1009	EQUINE SCIENCE (AS)
1010	AGRICULTURE, GENERAL (AS)
1013	AGRICULTURE, BUSINESS (AS)
1014	ANIMAL SCIENCE (AS)
1015	CROP SCIENCE (AS)
1016	SOIL SCIENCE (AS)
1020	ART (AA)
1030	BUSINESS (AA)
1035	BUSINESS (ASOT)
1050	COMPUTER SCIENCE (AA)
1071	ELEMENTARY EDUCATION (AA)
1072	SECONDARY EDUCATION (AA)
1090	ENGLISH (AA)
1125	NATURAL RECOURCES (AS)
1130	HISTORY (AA)
1141	OREGON BLOCK TRANSFER (AA)
1145	PRE-NURSING (AA)
1180	PRE-LAW
1190	CRIMINAL JUSTICE (AA)
1210	MATHEMATICS (AA)
1220	MUSIC (AA)
1230	PHYSICAL EDUCATION (AA)
1240	ATHLETIC TRAINING (AA)
1251	PRE-MEDICINE (AA)
1252	PRE-DENTAL (AA)
1253	PRE-VETERINARY (AA)
1254	PRE-ENGINEERING (AA)
1255	PRE-CHIROPRACTIC (AA)
1256	PRE-DENTAL HYGIENE (AA)
1257	PRE-PHARMACY (AA)
1258	PHYSICAL THERAPY (AA)
1259	PRE-RADIOLOGICAL SCIENCE (AA)
1260	PSYCHOLOGY (AA)
1270	RANGELAND MANAGEMENT (AS)
1281	BIOLOGICAL SCIENCE (AA)
1282	CHEMISTRY (AA)
1283	GEOLOGY (AA)
1284	PHYSICS (AA)
1289	SOCIOLOGY (AA)
1291	SOCIAL WORK (AA)
1292	POLITICAL SCIENCE/ECONOMICS (AA)
1330	WILDLIFE SCIENCE (AS)